

RECRUITMENT NOTICE - COMMUNITY SERVICE PROVIDER

Application is invited from the eligible and interested members of Self Help Group within Cooch Behar Municipal area for the post of **Community Service Provider**. For smooth implementation of West Bengal State Urban Livelihood Mission (SWAYAMSIDDHA) 06 Nos. (Six) of Community Service Providers will be appointed through each City Level Federation (**Sunity City Level Federation**) under Cooch Behar Municipality. The appointment is purely contractual based and as per basic norms and criteria of performance, the maximum honorarium is Rs. 3,500/- (Three Thousand Five Hundred) per month per CSP. Terms and condition are noted below :-

NAME OF THE POST : Community Service Provider (CSP)
No. of Post : 06 (Six) Nos.

Essential Eligibility :

- 1) The applicant must be a women with permanent resident of Cooch Behar Municipality and a member of Self Help Group (Age at least 3 year in the SHG) following Panchasutra.
- 2) Age at least 21 years (as per 01/01/2023)
- 3) Educational Qualification : Madhyamik or equivalent examination.
- 4) Who has taken credit from SHG at least 3 times and taken a minimum of Rs. 50,000/- and is not a defaulter on payment.
- 5) Must have training & communication skills and desire to learn new skills.
- 6) Is willing to go District and various places as and when required and is physically fit.
- 7) Must have knowledge about the structure, Bookkeeping and financial management of Self Help Group, Area Level Federation & City Level Federation and sound knowledge about the Geographical area of Cooch Behar Municipal area.
- 8) The candidate should not be engaged in any regular activities like ICDS Worker or as an ASHA activist or as a full time employee of any government organization / any other organization.
- 9) Master trainers of DAY-NULM & Office Bearers of CLF will not eligible to apply
- 10) Must not continue to act as an office bearer of any SHG/CLF/ALF.
- 11) She should not be a CIBIL defaulter.

Desirable Eligibility :

- 1) Basic knowledge in computer.
- 2) Able to ride bicycle.

Candidates are requested to check the Website of Cooch Behar Municipality (www.coochbeharmunicipality.com) & Notice Board of Cooch Behar Municipality for further details. Last date of Submission of Application is 25/4/2023 up to 4.00 p.m. sealed application form should be submitted to the drop box at the office of this Municipality.

After scrutiny, the selected candidates will be selected through written exam and interview. Examination Schedule and candidate list will be published in the Municipality Notice Board and will be informed through telephone.

Candidates should enclose Self-attested photocopy of the age proof certificate (Madhyamik Admit Card or Certificate), Aadhaar Card/Voter Card and Educational Qualifications (Mark sheet of Madhyamik Examination), 2 recent Passport size photo is to be attached.

Any applications received after the schedule date and time will not be entertained.

Date :

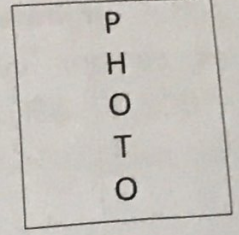
Swarna Paul
President

Sunity City Level Federation

President/ Secretary/ Treasurer
Sunity
City Level Federation
Cooch Behar Municipality

To,
The President,
Sunity City Level Federation (CLF)
Cooch Behar – 736101

Date :



বিষয় : CSP এর আবেদন পত্র

মহাশয়,
আমি কোচবিহার পৌরসভার
..... ওয়ার্ডের বাসিন্দা। আমি SHG দলের
সদস্য। আমার শিক্ষাগত যোগ্যতা।
আমার স্বনির্ভর দলের বয়স বছর হয়েছে। আমি স্বনির্ভর দলের খাতাপত্র
বিষয় জানি এবং আমার স্বনির্ভর দলের খাতাপত্র লেখার অভিজ্ঞতা আছে।
আমি CSP পদের জন্য আবেদন করছি এবং আমার Bio-Data যুক্ত করলাম।

ধন্যবাদান্তে-

SHG Name :
Position/Member :
Mobile Number :